



## Whakapuakina tō Hiahia

Expression of Interest (Intention to tender)

### **Kaitaka Kai** (Caterer)

In partnership with Te Herenga Tahī Incorporated, Te Taihū o Te Waka a Maui Māori Cultural Council is seeking Expressions of Interest/intention to tender for Catering services for Te Kapa Haka Kura Tuarua, National Secondary Schools Kapa Haka Competitions, to be held in Whakatū, from Monday 24 – Friday 28 June 2024.

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| <b>Job type</b>  | Contract   |
| <b>Location</b>  | Trafalgar Centre, Paruparu Road, Nelson 7010   |
| <b>Contract date(s)</b>  | Monday 24 (Pōwhiri) – Fri 28 June 2024 (Poroporoaki)   |
| <b>Closing date</b>  | Expression of Interest closes 12pm noon, Saturday 13 April '24   |
| <b>Contract</b>  | Contract will be discussed with shortlisted applicants. We are open to consider options that meet our needs and ensures a successful service/contract for the Kaitaka Kai.   |
| <b>The contract will include</b><br><br>Quantities are approximate only and will change. | Following meal/snack quantities are per day: <ul style="list-style-type: none"><li>• 45 x Judges Lunch Meals + snacks and drinks (incl. MC's)</li><li>• 30 x Lunch Meals for Kāhui Ariki (to be confirmed), VIP/dignitaries</li><li>• 120 x Kaimahi snack &amp; Lunch packs</li><li>• Rolling paramanawa (catered areas: Kaumātua, and VIP/Sponsors)</li><li>• Set up, maintain, and pack down catered areas and lounges</li><li>• Cleaning of all kitchen &amp; catering areas and lounges</li><li>• Caterers to wear identifiable uniform code</li></ul> |
| <b>What we need from you</b>   | <ul style="list-style-type: none"><li>• Cover letter, outlining your entity/group experience with this kind of service, and price points.</li><li>• Sample Menus for Mon-Fri (Lunch meals, packs &amp; snacks). This must include Te Taihū-inspired dishes and delicacies, e.g., Manaaki relishes, Titiraukawa honey.</li><li>• Include a budget breakdown of costs, quotes, or per/head cost for each day &amp; meals.</li></ul>  |
| <b>Closing Date Information</b>  | Please send/submit your formal tender, including requested information with a cover letter by <b>12pm noon, Saturday 13 April '24</b> . Tender applications after this date will not be accepted.  |
| <b>Send your applications to:</b>  | <a href="mailto:tetauihuculturecouncil@gmail.com">tetauihuculturecouncil@gmail.com</a> .<br>Alternatively, applications may be posted or hand-delivered to:<br>c/o J.de Thierry, 9 Carleton Place, Toi Toi, Nelson 7010.   |

If you have any further enquiries or require further information, please contact Janis de Thierry 027 488 5854, or email [dethierryz@xtra.co.nz](mailto:dethierryz@xtra.co.nz)